MEMORANDUM FOR: Director of Personnel

OTE 86-6355

2 9 MAY 1986

	VIA:	Security Officer, OTE Deputy Director for Administration Employee Services Division, OP				
STAT	FROM:	Director of Training and Education				
STAT	SUBJECT:	Memorandum of Oral Agreement				
	1. The following individual has been retained under contract to provide instructional service in conjunction with the Advance Intelligence Seminar Course. The effective date of this contract is 20 May 1986, unless sooner terminated by actual notice to subject.					
STAT						
STAT	fee-per-task bas the task has been be withheld, but	ividual is to be paid under on a is in the amount cited above on certification that n successfully completed. Income taxes are not to Form 1099 is to be issued in conformance with eporting requirements.				
STAT		has assured us that his employer is aware ual relationship with the Central Intelligence itments other that those stated have been made to				
STAT						

STAT	SUBJECT:	Memorandum of Oral	Agreement	
	CONCUR:			
	Deputy Director f	or Administration		Date
	APPROVED:			
	Director of Perso	nnel		Date
STAT	OTE/LDD/EDS/ Distribution: Orig - Addressee 1 - D/OP 1 - CCS/CSB 1 - C/ESD/OP 2 - DDA 1 - D/OTE 1 - C/AD/OTE 1 - OTE Regist 1 - OTE/B&F 1 - C/LDD/OTE 2 - C/EDS/LDD/	(Return to D/OTE)	1986) OT	E 86-6355